

FIRE PROTECTION ASSOCIATION ANNUAL REPORT

Section 1: FPA information					
FPA name		Umbrella FPA			
Registration no.		Registration date			
Address of FPA		Telephone			
		Fax			
		Email			
Local Municipality		District Municipality			
Total area of FPA (ha)		Total Area of members (ha)			
No. of members		Members % of total area	%		
This annual report is for period:				Indicate your choice by marking yes or no	
Has the original area of the FPA been enlarge during this year				If Yes, please submit form 3	
Is the boundary of the FPA in line with the Municipality boundary		YES		NO	
If no, do you know if the rest is cover by other FPA's		YES	NO	What % is not cover by FPA's	%
Section 1.2: Contact details of the Executive Committee					
Filling post as:	Name	Tel.	E-mail address		
Chairperson					
Deputy Chairperson					
Secretary					
Deputy Secretary					
FPO					
Indicate if FPO is the Chief Fire Officer (CFO) of which Local Mun. or Dist Mun.			YES	NO	
If there is more than one CFO within the FPA indicate from which Municipality or District Municipality is represented					
If the members of Executive Committee has changed from last year, please to complete form 5					
Section 1.3 Changes in membership					
Total no of new Members		Total area added (ha)			
Total no of members terminated		Total area lost (ha)			
Reasons for termination: Chairperson and secretary resigned due to other commitment.					
If the space is to little, please attached more pages, referring to which section					

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Section 2: Compliance by organs of State and Municipalities				
Indicate which organs of State and Municipalities fall in the FPA area of jurisdiction			How many are members	
Is the Local Municipality a member of the FPA?	Yes	No		
Is the FPA involved in the development of the Municipal IDP processes?			Yes	No
Is the FPA business plan incorporated into the Municipal IDP?			Yes	No
State any form of support received from the Local/District Municipality:				
List all state institutions/parastatal which are members of the Fire Protection Association and their compliance with the Business plan (example Eskom):				
If the space is too little, please attached more pages, referring to which section				

Section 3: Capacity Development			
Nature of training	Service provider	Category of trained personnel.	Duration
Any other remarks about training:			
If the space is too little, please attached more pages, referring to which section			

Section 4 : Progress report

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Give detailed progress report on the achievements of the FPA with regard to the aim and objectives of the FPA as specified in the business plan for example : Admission of Guilt Fines finalized, partnerships entered into b/w the FPA and other stakeholders, Localized Fire Danger Rating in use in the area, etc

Report on any other matter or observations that relate to successes in or problems with the management of veldfires:

If the space is too little, please attach more pages, referring to which section

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Section 5: Fire Statistics in the FPA area (give summary of total loss)						
Causes		Ha.	Estimate of the damage	Injuries/Death	Houses Destroyed	Livestock lost
Section 5.2 indicate type ha lost to wildfires						
Natural veld	Harvest veld & game farming	Grazing veld & planted veld	Dry land agriculture	Irrigate lands & orchards/vineyards	Timber Plantations	Sugercane plantations
Notes:						
Section 5.3: Summary of offences committed						
Date	Offence	Reported to SAPS?	Arrest	Prosecution	Results	
Notes: (What can be done to improve to compliance and enforcement)						
If the space is too little, please attached more pages, referring to which section						

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Section 6: Other information			
Does your FPA boundary on Province		International boundary	
Indicate which			
What are the key challenges faced by your FPA about cross border fires?			
What is the view of the FPA partnership with other FPAs (for example in an Umbrella FPA)?			
If the space is to little, please attached more pages, referring to which section			

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Section 7: Changes to the business plan/ constitution				
Were there any major changes to the business plan?	Yes		No	
If yes, please list the changes				
When was the last AGM held				
Please attach a copy of the Chairperson's Report of the last AGM. See attached annexure A				
The information on the Annual Report should not be limited to those requested in the Template. If the FPA feels that they wish to provide more detailed information, it will be greatly appreciated as long as it at least covers the above requested areas as well.				
Signatures				
Chairperson Date:	FPO Date:			