



## **ECUFPA Policy on Government and Parastatals FPA Membership Requirements and method for distribution of funding**

### **Background**

The ECUFPA acts as an 'agent' between FPAs and Government departments and parastatal organisations by means of obtaining FPA membership. The ECUFPA has a responsibility towards these state institutions to ensure that the FPAs function within the NVFFA and perform their legislative functions.

### **Requirements and obligations of FPAs to qualify for a portion of this funding**

1. Submitted annual report and fire statistics to DAFF as required by the NVFFA. At the minimum the reports for the previous financial year must have been submitted and a copy supplied to ECUFPA.
2. Basic FPA Membership of ECUFPA.
3. At least 50% compliant with legislative requirements of an FPA. FPA must prove that they are functional and serve their members operationally.
4. A request submitted for assistance with short plan of action with regards to institutional membership.
5. Funds will only be transferred into a FPAs bank account after receiving a letter from the bank confirming the account number. The account must be in the name of the FPA.
6. To qualify for the transfer of funds the FPA must have financials signed off as per their constitution.
7. A member's register of the FPA needs to be up-to-date and may be requested at any time.
8. If required by the Government department or parastatal organisation, the FPA must issue a member's certificate.

### **Calculation of Membership**

1. The ECUFPA will negotiate the institutional membership fees.
2. An overlay of the institution will be done on the FPA area and a calculation will be done of the applicable area or distance falling into each FPA.
3. All allocated funds claimed by FPAs and not utilized in that year, will be held in the balance sheet (Trust account) and carried forward to the next financial year.
4. Unallocated funds will be transferred to a discretionary fund and utilised to the general benefit of FPAs in the Eastern Cape.
5. Funding received for areas that fall outside of registered FPAs will be allocated to and utilized via the discretionary fund.

### **Methods of distribution of funds to FPAs**

The following options will be given to FPAs in terms of the value allocated to them.

1. Training:  
FPAs can elect to convert their monitory value to training. ECUFPA will combine and coordinate the training for all FPAs.
2. Equipment:  
The ECUFPA will purchase and supply equipment on behalf of FPAs. This will give ECUFPA the opportunity to acquire a more competitive price on equipment on behalf of FPAs.
3. Monitory Value:  
FPAs can elect to have the monitory value "allocated" to the FPA paid out to the FPA. This will be subjected to the compliance to several conditions. The FPA must provide financials for the past year and budget proposal for the allocated funds.
4. Combination of the above options is also possible. **FPAs can also roll over allocated funds to the next financial year. FPAs must indicate in writing, by completing the application form and selecting this option, if funds must be held in trust.**