

PLANNING SECTION CHIEF

The Planning Section Chief is responsible for managing the Resources, Situation, Documentation, and Demobilization Units as well as any Technical Specialists. In the event that one of more of these Units is not established, the responsibilities of that Unit become the responsibilities of the Planning Section Chief

Students will gain a general understanding of the roles and responsibilities of the Planning Section Chief, through discussion of the planning, supervision, and coordination responsibilities inherent in the position, and students will gain insight into the key elements of the Planning Section Chief's role on an Incident Management Team (IMT).

COURSE OUTCOMES

- Display skills, knowledge and tools necessary to perform the duties and responsibilities of the planning section chief
- Topics include:
 - Information gathering
 - Strategies
 - Meeting & Briefings
 - Incident Action Plan (IAP)
 - Interactions, forms, documents and supplies

Date

20 – 24 October 2014 (5 Days)

Cost (excl. VAT)

R6800.00 per attendee (excl VAT)

Venue

Cape Town Lodge – Hotel & Conference –

101 Buitengracht Street – Cape Town

Requirements

Client Order Number & Student name and e-mail list

Basic ICS and pre-course work to be submitted by 30 September 2014

Contact Person

Michelle Kleinhans

michelle.kleinhans@wofire.co.za

+27 (0) 78 272 9089

+27 (0) 13 741 1119

Complete the Request for Quotation and forward to:

pradhantha.devnarain@wofire.co.za

Student nominations close on

13 September 2014



FFA TRAINING (PTY) LTD
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Please complete the training application form as concisely as possible and return to:

pradhantha.devnarain@wofire.co.za fax: +27 86 595 6008

Course Name	Planning Section Chief	Proposed Course Dates	20 – 24 October 2014 (5 Days)
Course Venue	Cape Town Lodge	No. of Attendees	
Training Language Preference			

Initiator of Request

Surname and Initials	
Contact Number	
Email Address	
Fax Number	
Job Title	

Company Information

Company Name		
VAT No.		
Postal Address		
	Postal Code:	
Contact Person		
Contact Number		
Fax Number		
Email Address		

Information Supply Agreement

- * Client Company to supply order of payment prior to course commencement
- * Client Company to submit Acceptance Form per group or individual as provided on official quotation.

FFA Training (Pty) Ltd. will dispatched certificates on full settlement

Please select if the client can provide the following:

- | | |
|---------------|------------|
| Accommodation | - Yes / No |
| Venue | - Yes / No |
| Equipment | - Yes / No |